

RESIDENTIAL RETREAT BOOKING FORM

Retreat Name: _____

Individual Retreat Dates: _____

Dates: _____

From: _____

To: _____

Forename(s): _____ Surname: _____ Gender: M / F

Address: _____

Postcode: _____

Tel: _____ Mobile: _____ Email: _____

Emergency Contact: _____ Tel: _____

Age: 18-24 25-35 36-49 50-65 over 65

Denomination: Catholic Anglican Other Christian Other denomination None

Please tick ✓

How did you hear about Worth Abbey / the retreat? _____

Would you like to be added to our mailing list? Y / N

Dietary requirements: Vegetarians and most essential medical dietary needs can be catered for if this is advised at the time of booking. *e.g. Vegetarian, Vegan, Diabetic, Coeliac.* You are welcome to contact us in advance if you wish to discuss a particular medical dietary requirement and we will do our best to accommodate. Please note that, due to Health & Safety legislation, we cannot allow any food to be brought onto the premises for re-heating and consumption.

Please specify any **severe allergies:** _____

Mobility requirements: All rooms are on the ground and first floor (reached via stairs). There is a ground floor twin room with accessible en-suite facilities. All other rooms on the ground floor are easily accessible. Please contact us prior to booking to check that we are able to meet your needs satisfactorily.

Advance payment for the retreat is appreciated at the time of booking please. However, if this is not possible then a **non-returnable deposit of £60** is acceptable, with the balance being settled no later than two weeks prior to the retreat.

Cost alone should not prevent anyone from attending our events. Please contact the Bookings Secretary, in complete confidence, should you wish to discuss any financial difficulties that you may have or to apply for a bursary (please apply in writing, explaining your circumstances).

Payment may be made over the phone using a debit card or credit card or by bank transfer (BACS), **please contact the Bookings Secretary (01342) 710318 or email toc@worth.org.uk for the account details.** Alternatively, please send a cheque, made payable to 'Worth Abbey Projects Ltd', and post it along with a completed booking form, to the address below.

Terms & Conditions: All deposits are non-refundable. If cancellation is within:

- 1 month of the booking then 50% of the full fees are due.
- 2 weeks of the booking then 75% of the full fees are due.
- 1 week of the booking then 100% of the full fees are due.

PAYMENT: Debit /Credit card / BACS payment

(Please indicate as appropriate)

Cheque enclosed: £ _____

Signed: _____ Date: _____

Print Name: _____

For office use only: Chq / Card / BACS Deposit/payment rec'd: £ Balance due: £ Date: